

# SVdP Thrift Store Manager

**Description:** Retail Store Manager is responsible for the overall operations of the St. Vincent de Paul Retail Thrift Store located in Port Washington, WI. We are a nonprofit organization and the store supports our community programs. The Retail Store Manager should possess positive leadership, coaching, and development skills.

## Responsibilities:

- Implements business strategies to maximize store sales, profits, volume, and eliminate inventory shortages.
- Examines financial statements, sales, daily production reports to measure efficiency and goal achievement.
- Ensures that all performance standards are maintained. Takes appropriate action to address deficiencies in operational policies and procedures.
- Accountable for accuracy of all cash/credit handling including daily deposits.
- Assists with implementation of marketing and merchandising strategies to increase sales and donations.
- Utilizes donated merchandise for best revenue return and maximized dollars through sales or recycling.
- Consistently maintains the store as a clean, safe, respectful and pleasant environment in which employees work effectively and customers enjoy their shopping experience.
- Ensures superior customer service to shoppers and donors.
- Leads constructive pre-scheduled meetings to discuss sales, mission updates and store standards. Actively enlists employee input.
- This position manages employees and is responsible for the positive performance, hiring, and development of all employees and volunteers.
- Reports to the Director of Store Operations.
- To seek and serve all in need by following the SVdP Customer Service Motto: "Serve our valuable customers with distinction and purpose."

## Qualifications:

- Drive to achieve store target sales
- Bachelor's degree preferred or minimum 2-3 years related experience.
- Sound computer skills and knowledge of retail software.
- Strong, collaborative, motivational and communication skills.
- The ability to successfully motivate staff and volunteers to embrace the Vincentian mission of service to the needy.

## Benefits:

**Drive to achieve store target sales**

**Compensation commensurate with Education and Experience.**

**All major Holidays off**

**Competitive base pay with annual merit raises based on performance**

**Bonus Program**

**Paid Vacation**

**Employee Purchase Discounts**

**Health Insurance compensation**

**Send resumes to: [svdpozaukeejobs@gmail.com](mailto:svdpozaukeejobs@gmail.com)**